FEDERAL AWARDS REPORTS IN ACCORDANCE WITH THE SINGLE AUDIT ACT AND OMB CIRCULAR A-133 DECEMBER 31, 2013

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# Independent Auditors' Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

Board of County Commissioners El Paso County Colorado Springs, Colorado

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of El Paso County, Colorado (the County), as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated July 29, 2014. Our report includes a reference to other auditors who audited the financial statements of the El Paso County Retirement Plan and the El Paso County Housing Authority, as described in our report on the County's financial statements. The financial statements of the El Paso County Retirement Plan and the El Paso County Housing Authority were not audited in accordance with Government Auditing Standards, and accordingly, this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with it.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.



A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance And Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose Of This Report**

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The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

July 29, 2014



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Independent Auditors' Report On Compliance
For Each Major Federal Program, Report
On Internal Control Over Compliance
And Report On The Schedule Of Expenditures
Of Federal Awards Required By OMB Circular A-133

Board of County Commissioners El Paso County Colorado Springs, Colorado

#### Report On Compliance For Each Major Federal Program

We have audited El Paso County, Colorado's (the County), compliance with the types of compliance requirements described in the Office of Management and Budget (OMB) *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the year ended December 31, 2013. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

The County's basic financial statements include the operations of El Paso County Public Health, a discretely presented component unit, which received \$14,620,645 in federal awards and is not included in the County's schedule of expenditures of federal awards for the year ended December 31, 2013. Our audit, as described below, did not include the El Paso County Public Health operations because we performed the audit in accordance with OMB Circular A-133 and issued separate reports regarding those operations.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.



#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and OMB Circular A-133, *Audits of States*, *Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

## Opinion On Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013.

## Report On Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as items 2013-001 and 2013-002, that we consider to be significant deficiencies.

The County's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the auditing procedures applied in the audit of compliance, and accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

# Report On Schedule Of Expenditures Of Federal Awards Required By OMB Circular A-133

We have audited the financial statements of the County as of and for the year ended December 31, 2013, and have issued our report thereon dated July 29, 2014, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

July 29, 2014

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# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Year Ended December 31, 2013 Page 1 Of 3

Federal Grantor/Pass-Through Grantor/ Program Or Cluster Title	Grantor's Identification Number	Federal CFDA Number	Federal Expenditures
U.S. Department Of Agriculture			
Passed through Colorado Department of Human Services			
SNAP Cluster			
State Administrative Matching Grants for the Supplemental Nutrition Program - Colorado Workfare Program	F13WKFARE	10.551	\$ 320,937
State Administrative Matching Grants for the Supplemental Nutrition Program		10.561	3,586,371
State Administrative Matching Grants for the Supplemental Nutrition Program		10.561	97,546
Subtotal - SNAP Cluster		•	4,004,854
Passed through Colorado Department of Local Affairs		•	<u> </u>
Forest Service School and Road Cluster			
Schools and Roads - Grants to States		10.665	33,455
Subtotal - Forest Service and Road Cluster			33,455
Passed through Colorado Department of Public Safety			
Emergency Watershed Protection Program - NRCS	68-8B05-A-13007	10.923	701,230
Emergency Watershed Protection Program - NRCS	68-8B05-A-12-11	10.923	144,850
Subtotal		•	846,080
Total U.S. Department Of Agriculture			4,884,389
U.S. Department Of Housing And Urban Development			
CDBG - Grants Entitlement Cluster			
Community Development Block Grant	13UC08005	14.218	428,345
Total U.S. Department Of Housing And Urban Development			428,345
U.S. Department Of Justice JAG Program Cluster			
Justice Assistance Grant(JAG)2009 ARRA		16.803	47,497
Passed through the Colorado Springs Police Department		10.005	41,431
Justice Assistance Grant(JAG)2013 DIRECT	2012DJBX0215	16.738	53,448
Justice Assistance Grant(JAG) FY 2012 DIRECT	2012DJBX2477	16.738	15,263
Subtotal - JAG Program Cluster	2011D0DA2411	10.760	68,711
State Criminal Alien Assistance Program (SCAAP)	FY2013	16.606	59,266
Passed through Colorado Springs Police Department	112010	10.000	50,200
Project Safe Neighborhood Cluster			
Project Safe Neighborhood FY 2012	2012-GP-BX-0019	16.609	6,604
Subtotal Project Safe Neighborhood Cluster		•	6,604
Passed through Colorado Department of Public Safety		•	, -
Crime Victim Assistance	13VA4108	16.575	56,569
Total U.S. Department Of Justice		•	238,647

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Year Ended December 31, 2013 Page 2 Of 3

Federal Grantor/Pass-Through Grantor/ Program Or Cluster Title	Grantor's Identification Number	Federal CFDA Number	Federal Expenditures
U.S. Department Of Labor			
Passed through Colorado Department of Labor and Employment			
Employment Service Cluster			
Wagner-Peyser Employment Services	1030,1118,1139,1174	17.207	\$ 1,314,190
Wagner-Peyser - Summer Job Hunt	1030,11818,1139,1174	17.207	43,000
Disabled Veterans		17.801	55,417
Local Veterans Employment		17.804	9,608
Subtotal Employment Service Cluster			1,422,215
WIA Cluster			
Workforce Investment Act Title I Adult Program	870,984,1026,1027,1170,1171	17.258	1,852,483
Workforce Investment Act Title I Youth Activities	872,1026,1028,1170,1172	17.259	1,724,243
Workforce Investment Act - Dislocated Worker Program	800,815,873,911,931	17.278	840,952
Workforce Investment Act Title I Enhanced DW Program		17.278	4,700
Workforce Investment Act - Dislocated Worker DXLT		17.278	119,042
Workforce Investment Act - Dislocated Worker Program DXRE		17.278	63,530
Workforce Investment Act - Engaging Youth		17.278	58,159
Workforce Investment Act - Hospitality		17.278	96,271
Subtotal WIA Cluster			4,759,380
Workforce Investment Act Unemployment Insurance		17.225	303,487
Trade Adjustment Assistance		17.245	49,428
H1B		17.268	355,590
NEG		17.277	194,455
Veterans' Workforce Employment Program (VWIP)		17.802	188,747
Total U.S. Department Of Labor		-	7,273,302
U.S. Department Of Transportation			
Passed through Colorado Department of Transportation			
Highway Planning and Construction Cluster			
Colorado Avenue Project	NH C040-032	20.205	121,700
Oil Well Road Bridge Replacement	BRO C040-030	20.205	14,328
Berridge Road Bridge	BRO C040-028	20.205	810
South Academy Bike and Pedestrian Trail	STE M240-120	20.205	150,716
Recreational Trails Program		20.219	119,855
Total U.S. Department Of Transportation		-	407,409
U.S. Department Of Health And Human Services			
Passed through Colorado Department of Human Services			
TANF Cluster			
Temporary Assistance for Needy Families TANF		93.558	17,085,859
Subtotal TANF Cluster		•	17,085,859
		•	

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Year Ended December 31, 2013 Page 3 Of 3

Federal Grantor/Pass-Through Grantor/ Program Or Cluster Title	Grantor's Identification Number	Federal CFDA Number	Federal Expenditures
U. S. Department Of Health And Human Services	Tullisoi	Trumser	Expenditures
Passed through Colorado Department of Human Services			
CCDF Cluster			
Child Care and Development Block Grant		93.575	\$ (3,118)
Child Care Mandatory and Matching Funds of the Child Care			. , , ,
Development Fund		93.596	6,639,748
Subtotal CCDF Cluster		-	6,636,630
Medicaid Cluster		•	
Title XIX/Medicaid		93.778	1,870,302
Subtotal Medicaid Cluster		-	1,870,302
Adjustment to Federal Assistance		93.xxx	(14,454)
Guardianship Assistance		93.090	726
Promoting Safe & Stable Families	B 0501C000FP	93.556	453,298
Title IV-D Administration		93.563	2,898,020
Child Support Enforcement Research		93.564	41,742
Low-Income Home Energy Assistance (LEAP)		93.568	3,839,093
Title IV-B		93.645	633,761
Social Services Research and Development		93.647	22,710
Pieces Grant		93.652	44,981
Title IV-E		93.658	5,474,796
Adoption Assistance		93.659	2,851,565
Social Services Block Grant Title XX		93.667	3,440,813
Title IV-E (Independent Living)		93.674	285,191
Passed through Colorado Department of Local Affairs			
Community Service Block Grant	L6CSBG16	93.569	519,207
Passed through Aspen Pointe			
Block Grant for Prevention and Treatment of Substance Abuse		93.959	442,800
Total U.S. Department Of Health And Human Services		-	46,527,040
White House Office Of National Drug Control Policy (ONDCP)			
Rocky Mountain High Intensity Drug Trafficking Area - HIDTA		95.001	520,187
Department Of Homeland Security			
Passed through Colorado Department of Public Safety			
Disaster Grants - Public Assistance (Presidentially Declared)	14-D4134-EP	97.036	103,037
Disaster Grants - Public Assistance (Presidentially Declared)	14-E4134-000-006	97.036	12,677
Disaster Grants - Public Assistance (Presidentially Declared)	14-D4134-000-001	97.036	19,587
Emergency Management Preparedness Grant		97.042	148,514
Flood Inundation Study	12MAP13EP	97.042	10,000
Fire Management Assistance Grant		97.046	378,536
<b>Total Department of Homeland Security</b>		-	672,351
Total Of Federal Awards		<u>=</u>	\$ 60,951,670

The following notes are an integral part of this schedule.

#### Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of El Paso County, Colorado, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and with the requirements of the State of Colorado Department of Human Services for reporting electronic benefit transactions. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

#### Note 2. Pass Through

El Paso County, Colorado, passes funds to sub-recipients with the following program: Community Development Block Grant - Pass through amount is \$428,345. Rocky Mountain High Intensity Drug Trafficking Area - HIDTA - Pass through amount is \$520,187.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS For The Year Ended December 31, 2013

Time meial	Chahamanta			
	Statements			
	uditors' report issued:		Unmodified	
	control over financial reporting:			
	al weakness(es) identified?	yes	no	
_	ant deficiency(ies) identified?	yes	none reported	
_	liance material to financial			
stateme	ents noted?	yes	no	
Federal A	wards			
	control over major programs:			
	al weakness(es) identified?	yes	no	
_	ant deficiency(ies) identified?	yes	none reported	
	uditors' report issued on compliance			
	or programs:		Unmodified	
	t findings disclosed that are			
-	d to be reported in accordance with			
Section	510(a) of OMB Circular A-133?	yes	no	
Identificati	on of major programs:			
CFDA No.		luster		
17.207	Employment Service/Wagner-Peyso		ctivities	
17.801	Disabled Veterans' Outreach Progr			
17.804	Local Veterans' Employment Representative Program			
17.258	WIA Adult Program			
17.259	WIA Youth Activities			
17.278	WIA Dislocated Workers Formula (	Grants		
93.575	Child Care and Development Block	Grant		
93.596	Child Care Mandatory and Matchin	ng Funds of t	the Child Care and	
	Development Fund			
93.563	Child Support Enforcement			
93.778	Medical Assistance Program			
Type A	reshold used to distinguish between and Type B programs:		\$1,828,550	
Auditee o	ualified as low-risk auditee?	✓ ves	no	

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) For The Year Ended December 31, 2013

### **Section II - Financial Statement Findings**

None.

### Section III - Federal Award Findings And Questioned Costs

**Finding 2013-001** 

CFDA 17.258 - WIA Adult Program CFDA 17.259 - WIA Youth Activities CFDA 17.278 - WIA Dislocated Worker Formula Grants

Federal Agency: U.S. Department of Labor

Pass-Through Entity: Colorado Department of Labor

Criteria Or Specific Requirement: Per the Procurement, Suspension, and Debarment compliance requirement, nonfederal entities are prohibited from contracting with or making subawards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. "Covered transactions" include those procurement contracts for goods and services awarded under a nonprocurement transaction (e.g., grant or cooperative agreement) that are expected to equal or exceed \$25,000 or meet certain other specified criteria. When a nonfederal entity enters into a covered transaction with an entity at a lower tier, the nonfederal entity must verify that the entity is not suspended or debarred or otherwise excluded. This verification may be accomplished by checking the Excluded Parties List System (EPLS) maintained by the General Services Administration (GSA), collecting a certification from the entity or adding a clause or condition to the covered transaction with that entity (2 CFR Section 180.300).

**Condition:** The County does not have a control in place to verify purchases with vendors in excess of \$25,000 are not suspended or debarred. Only contracts that exceed \$25,000 are verified on the EPLS through the County Procurement Department.

Questioned Costs: Not applicable.

**Context:** No payments were made to debarred vendors; however, program personnel were unaware of the requirement to perform debarment searches. The County Procurement Department performed the one verified debarment search as part of its contracting procedures, but program personnel did not subject vendors to contracting procedures unless individual transactions exceeded the \$25,000 covered transaction threshold.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) For The Year Ended December 31, 2013

*Effect:* The County could be out of compliance with Procurement, Contracting, and Debarment compliance requirements.

*Cause:* There is not a control in place at the program level to identify vendors with program transactions in excess of \$25,000 and to verify potential vendors are not debarred.

**Recommendation:** We recommend program management implement internal policies to identify vendors where transactions will likely exceed \$25,000 and route through the Procurement Department to ensure appropriate contracts and contract file documentation is in place. Further, we encourage program management to adopt a policy of internal verification of nondebarment for all vendors in covered transactions.

Views Of Responsible Officials And Planned Corrective Action: Management agrees that additional steps need to be implemented to ensure compliance with federal standards. The County will annually review all expenditures for vendors paid over \$25,000 to compare them to the debarred vendor list.

### Finding 2013-002

CFDA 17.258 - WIA Adult Program CFDA 17.259 - WIA Youth Activities CFDA 17.278 - WIA Dislocated Worker Formula Grants

Federal Agency: U.S. Department of Labor

Pass-Through Entity: Colorado Department of Labor and Employment

Criteria Or Specific Requirement: OMB Circular A-133 requires an auditee to "maintain internal control over federal programs that provides reasonable assurance that the auditee is managing federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its federal programs." Eligibility requirements specific to each federal program specify the criteria for determining the individuals, groups of individuals or subrecipients that can participate in the program and the amounts for which they qualify.

**Condition:** In testing controls over WIA eligibility, we found that employees either did not acquire a second signature or double-signed WIA applications, indicating that in these cases a secondary review of eligibility determinations was not performed.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) For The Year Ended December 31, 2013

**Questioned Costs:** Not applicable.

**Context:** Thirteen WIA applications from a sample of 40 did not contain dual signatures as required by policy. All 40 case files tested met appropriate eligibility requirements.

*Effect:* Lack of review in the application process could lead to applicants being incorrectly accepted into the WIA program when they do not meet eligibility requirements. It could also allow eligible applicants to be accepted without complete documentation in the applicant file for future reference.

*Cause:* The program's dual signature policy on WIA applications was not consistently applied.

**Recommendation:** We recommend the County ensure all program staff are aware of the requirement regarding dual signatures on WIA applications. We also recommend program management perform periodic top-level reviews of controls to monitor the sufficiency and operating effectiveness of controls in place.

Views Of Responsible Officials And Planned Corrective Action: Management agrees with this finding. "We will adopt procedures to ensure two staff members review these eligibility determinations. At their next team meetings, adult and youth case management staff will review required intake and eligibility review procedures, including a 'two sets of eyes' requirement for eligibility determinations."

# Section IV - Prior-Year Findings

#### **Finding 2012-01**

Criteria Or Specific Requirement: Construction in progress related to several infrastructure projects was not adjusted to reflect completed projects in previous years, resulting in a significant reclassification to a depreciable capital asset category. Depreciation records are also maintained in Excel spreadsheets, and a calculation error resulted in a misstatement of recorded depreciation expense in 2012.

Condition And Context: A reclassification was made between construction in progress and depreciable capital assets, and an adjustment to annual depreciation expense was made to correct the financial statements.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) For The Year Ended December 31, 2013

Views Of Responsible Officials And Planned Corrective Action: Management agrees with this finding. "We are continuing to review the Work In Progress category and will ensure reconciliations are done on a regular and timely basis. We are contacting departments semi-annually to get updates on their work in progress and estimated completion dates. The errors on depreciation expense actually pertained to prior years and were caught by us in 2012, so depreciation was brought up to the correct balances. This was discovered as we were moving all balances from our manual spreadsheets into our J.D. Edwards (JDE) capital asset system. Since we will be reporting from totals in JDE and not using our manual spreadsheets, we do not foresee any issues with this in the future."

**Auditor Response:** The County performed Work In Progress reconciliations on a timely basis in 2013. No audit adjustments were required in 2013 related to Work In Progress balances or Depreciation Expense. We consider this finding resolved.