



# EL PASO COUNTY

COLORADO

COMMISSIONERS  
DARRYL GLENN (PRESIDENT)  
MARK WALLER (PRESIDENT PRO TEMPORE)

STAN VANDERWERF  
LONGINOS GONZALEZ, JR.  
PEGGY LITTLETON

## ADMINISTRATION AND FINANCIAL SERVICES

BUDGET, FINANCE, ECONOMIC DEVELOPMENT, PUBLIC INFORMATION,  
CONTRACTS & PROCUREMENT, AND EMPLOYEE BENEFITS & MEDICAL SERVICES

NICOLA SAPP, CHIEF FINANCIAL AND ADMINISTRATIVE OFFICER

## 2018 BUDGET PREPARATION CALENDAR

The following calendar is a chronology of events for the budget process and the certification of mill levies. Some events are not statutory but reflect good budgeting practices. For details on the applicable statutes listed below, please refer to the Colorado Revised Statutes. Dates can change by direction of the Board of County Commissioners (BoCC).

**September 28, 2017**

### **2018 Budget Hearing #1 – (Preliminary Balanced Budget)**

*Statutory Presentation of the 2018 Preliminary Balanced Budget  
& County's Financial Condition*

*[Statutory Deadline - October 15, 2017 C.R. S 29-1-106 (1)]*

*\* To include revenue estimates and previously approved changes to expenditures*

**November**

**9, 14 and 16, 2017**

### **2018 Budget Hearings #2, #3 and #4 – (Original Adopted Budget)**

*Department/Offices Critical Needs Presentations*

*County Budget Officer – Updated Revenue Projections & Five Year Forecast*

*COG Presentation to BoCC*

**December 5, 2017**

### **2018 Budget Hearing #5 – (Original Adopted Budget)**

*BoCC Direction on the 2018 Original Adopted Budget*

**December 12, 2017**

### **2018 Budget Hearing #6 – (Original Adopted Budget)**

**Resolution to Adopt the 2018 Original Adopted Budget**

*[Statutory Deadline – December 15, 2017 C.R. S 29-1-108 (2) and (3)]*

**Resolution to Certify the County Mill Levy**

*[Statutory Deadline – December 15, 2017 C.R. S 39-5-128 (1)]*

**Resolution to Authorize the Treasurer to Transfer between Funds**

*[Statutory Deadline – December 31, 2017 C.R. S 29-1-108 (4)]*

