

**ADDENDUM NO. 1
For
CSBG SERVICES**

DATE OF ADDENDUM: January 26, 2021

THE ATTACHED addendum shall become as fully a part of the above-named Request for Proposal (RFP) as if therein included and shall take full and complete precedence over anything contained to the contrary.

ACKNOWLEDGMENT: Each proposer shall indicate acknowledgment of receipt of this addendum by signing below and submitting this addendum (this page only) with the proposal.

Each proposer shall be responsible for reading every item on the attached addendum to ascertain to what extent and in what manner it affects the work being proposed.

No attempt is made to list Addendum items in chronological order or in conformity with the Drawings to which they refer or which they affect.

X	NO CHANGE TO DUE DATE
	CHANGE DUE DATE TO: N.A.

I acknowledge receipt of this addendum which shall become a part of the submitted proposal.

COMPANY NAME

PHONE

AUTHORIZED REPRESENTATIVE

TITLE

SIGNATURE

DATE

The following vendor questions and answers are hereby made a part of this solicitation:

1. Q: Should the proposal include an introductory letter?
A: Only the items listed on the checklist are required.
2. Q: "Attachment 1 Domains" is not listed on the Response checklist, but the Objective section of the RFP indicates that the "Domains (Outcomes) and Activities pages must be completed for each domain proposed." Do we submit Attachment 1 as a separate document?
A: Yes
3. Q: Will we be able to back date expenses starting 1/1/21? if not, what will be the date we can start incurring expenses?
A: No; March 1 is the suggested/anticipated start date. We are unable to backdate contracts, so the actual start date would be the date of contract execution.
4. Q: Should we submit a program budget or just the Form 7?
A: Only Form 7 is required.
5. Q: Should the projected outcomes that we include in the proposal be annual or cumulative over 3 years?
A: The proposal outcomes each organization provides should be Annual. Proposer should be aware that the County will expect those same results for each year. As the initial "year" is a 10-month period, the submitted data will be increased by 20% for the following two years. For example, an outcome target of 100 will be 100 for 2021, 120 for 2022, and 120 for 2023.
6. Q: The RFP requires us to submit Addendum Acknowledgment. Where would this form be found? Also, in the document section there are no addendum documents included. Please let me know if we misunderstood the requirement
A: The Addendum Acknowledgment page will be the first page of this Addendum. None had been submitted prior to this. BidNet should notify you if any additional ones are issued.
7. Q: Is there a separate signature page that must be included?
A: A signature is required on the fee proposal and on the response, checklist included in the RFP.
8. Q: CookLearnGrow, provides monthly and annual subscriptions to K-12 Interactive Digital Content of Cooking Lessons with 200+ instructional videos led by professional children's cooking instructors teaching age appropriate techniques, life skills and independence. Our service is typically used as programming for electives, enrichment, or community education. Would our service apply to this bid?
A: Services must match one of the stated Domains and have trackable metrics for how programs are aiding individuals to move out of poverty or support basic human functions. Proposer is responsible for researching and determining if they feel their program is suitable. The County is unable to make this determination prior to evaluating the proposal.
9. Q: Does the application packet need to include an El Paso County Contracts Qualifications Statement?
A: The Qualification Statement was not included but please follow the instructions for what does need to be included based on what is outlined in the RFP.

End of Addendum Number One

All other terms and conditions of the original RFP shall remain unchanged and the subsequent proposals received as a result of this solicitation shall be opened and evaluated in accordance with those terms and conditions.

Please sign the addendum signature page and return it with your proposal. Failure to acknowledge this addendum in writing may be cause for rejection of your proposal.

Becky Schaffstein

Becky Schaffstein, CPPB
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