



**THIS ADDENDUM SHALL BECOME A PART OF THE SOLICITATION
AND MUST BE ACKNOWLEDGED**

Request for Proposals RFP 22-023 Non-Profit Financial Specialist

CLARIFICATIONS:

The Proposal Submission due date has been extended until Tuesday, January 25th at 10AM (MST).

El Paso County will only accept electronic bid proposals submitted through the Rocky Mountain E-Purchasing system. A Submittal Log will be posted after the County has had an opportunity to review and verify the submittals offered to the County.

The original Offer must be received before the due date and time through electronic package through the Rocky Mountain E-Purchasing system. The Vendor is responsible for ensuring their proposal is posted by the due date and time outlined in the solicitation document.

If the submittal arrives late, it will not be included in the electronic lockbox.

ADMINISTRATION:

- The question period has expired

RESPONSE TO QUESTIONS:

Question #1: Can sessions #1 and #2 be done virtually or is the expectation that these are to be done in person? If in person, are they conducted at the NFP's location?

Answer: This series will be held virtually.

Question #2: How much time are consulting sessions #1 and #2 expected to take? Is there a minimum duration?

Answer: The amount of time needed to make an accurate assessment of the financials for the non-profit. At a minimum a one-hour session for each. The expectation is that most of these will require a bit longer.

Question #3: If we submit a proposal for greater than \$45K will it be considered or would it be rejected?

Answer: The estimated contract value for this RFP is \$45,0000.

Question #4: How long is the facilitations session on February 11th?

Answer: The session on February 11th is 1.5 hours.

Question #5: Can you provide some idea as to the average size of the participating NFP's in terms of total revenue? Would most be \$1MM and below?

Answer: Yes, most are 1MM and below.

Signature below indicates that applicant has read all the information provided above and agrees to comply in full. This addendum is considered as a section of the Request for Proposal and therefore, this signed document shall become consideration and fully submitted with the original package.

PRINT OR TYPE YOUR INFORMATION

Company Name: _____ Fax: _____

Address: _____ City/State/Zip: _____

Contact Person: _____ Title: _____

Email: _____ Phone: _____

Authorized Representative's Signature: _____ Date: _____

Printed Name: _____ Title: _____

Email: _____ Phone: _____