



El Paso County
Contracts and Procurement Division
15 East Vermijo Avenue
Colorado Springs, Colorado 80903
REQUEST FOR PROPOSAL-RFP-22-027
Addendum #1 – February 14, 2022

**THIS ADDENDUM SHALL BECOME A PART OF THE SOLICITATION
AND MUST BE ACKNOWLEDGED**

**REQUEST FOR PROPOSAL-RFP-22-027; AKERS MAINTENANCE FACILITY FLOOR AND TRUCK WASH
REFINISH - dated February 9, 2022**

CLARIFICATIONS:

Proposer shall include Material Safety Data Sheets for all products used for this RFP.

SCHEDULE OF ACTIVITIES: The following activities and dates have been updated/revised and outline the process to be used to solicit Vendor responses and to evaluate each Vendor Response.

February 9, 2022	Release Request for Proposal
February 17, 2022 @ 2:00 p.m. (MST)	Pre-Proposal/Site Visit
February 22, 2022 @ 2:00 p.m. (MST)	Deadline for Submitting Questions
March 7, 2022 @ 2:00 p.m. (MST)	Response Submission Deadline
March 2022	Issue Notice of Intent to Award

PRE-PROPOSAL CONFERENCE AND WALK-THROUGH IS MANDATORY: A mandatory pre-proposal conference will be held on Thursday, February 17, 2022, at 2:00 p.m. (MST) at the 3275 Akers Drive, Colorado Springs, CO, to discuss the Specifications. A representative of the Vendor must attend this mandatory conference in order to qualify to respond to this Solicitation. **Vendors who fail to arrive at the pre-proposal conference within 15 minutes of the scheduled starting time shall be considered non-responsive and ineligible for award. Vendor shall take all necessary precautions with going through secure facility, i.e., tools, camera, etc.**

El Paso County will only accept electronic bid proposals submitted through the Rocky Mountain E-Purchasing system. A Submittal Log will be posted after the County has had an opportunity to review and verify the submittals offered to the County.

The original Offer must be received before the due date and time through electronic package through the Rocky Mountain E-Purchasing system. The Vendor is responsible for ensuring their proposal is posted by the due date and time outlined in the solicitation document.

If the submittal arrives late, it will not be included in the electronic lockbox.

ADMINISTRATION:

- Responses should follow the Response Format on pages 16-17 and include all responses to all mandatory requirements.
- We will be verifying submittals include the following:
 - Submittal properly acknowledged (Cover Sheet)
 - Addendum acknowledged
 - Required Documentation
 - Evaluation Criteria Documentation
 - Submission Form

- Completed W9
- Warranty
- Questionnaire
- Material Safety Data Sheets

If a submittal is missing any of the above-mentioned documentation the submittal may be returned to the vendor as non-responsive and be deemed ineligible to participate.

Signature below indicates that applicant has read all the information provided above and agrees to comply in full. This addendum is considered as a section of the Request for Proposal and therefore, this signed document shall become consideration and fully submitted with the original package.

PRINT OR TYPE YOUR INFORMATION

Company Name: _____	Fax: _____
Address: _____	City/State/Zip: _____
Contact Person: _____	Title: _____
Email: _____	Phone: _____
Authorized Representative's Signature: _____	Date: _____
Printed Name: _____	Title: _____
Email: _____	Phone: _____